

SASEF Registration Website Instructions:

Please review the below steps to ensure that your student's project is fully registered in our system. If you have any questions, do not hesitate to call us at 865-974-9493 or email prep@utk.edu.

1. Upload Entry Form

Southern Appalachian Science and Engineering Fair

Home | How to Register & Participate | Find Your Registration | Judges/Volunteers | Contact Us

Project Account | [Sign Out](#)

Entry Forms:
To obtain, upload or re-upload students entry form, click on the "upload entry form" link on the bottom of the page under students name.

Pre Approval Paperwork (!) Deadline: January 15th 2020
Project Registration (!) Deadline: February 28th 2020
Final ISEF Forms Deadline: February 28th 2020
Student Entry Forms (!) Deadline: February 28th 2020

Project Information | [edit](#)
Project ID: assigned after registration | Table no AC power
Project Title: Audrey's Project
Division & Category: (J) Junior Division in (AS) Animal Sciences Category
From: Moody Home School - Jason Moody

Abstract | [edit](#)
Abstract is required for participation (maximum of 250 words)

Student Information | [edit](#)
Audrey Sizemore (F, 8) not paid
asizem06@utk.edu
[upload entry form](#)
[media images opt-out release](#) (optional)

[Add another student to this project](#)

2. Once you select "upload entry form" in the bottom left, you will be taken to the below screen.

Southern Appalachian Science and Engineering Fair

Home | How to Register & Participate | Find Your Registration | Judges/Volunteers | Contact Us

Project Account | [Sign Out](#)

Generate [entry form](#) (PDF) for **Audrey Sizemore**. If you don't have a scanner, you can use your cell phone to take a picture of the signed form and upload the picture instead.

Entry Form for Audrey Sizemore

No file chosen [go back](#)

After you press upload, wait until you receive confirmation. It can take few seconds to upload your file depending on file size and internet speed.

3. Select the blue highlighted "entry form PDF" and it will generate the entry form shown below to have signed and uploaded back into the system:

2020 SASEF Student Entry Form

Submission deadline is February 28th 2020

--- Upload completed form online ---

Registration Fees per student

\$10 before Feb 15, \$20 from Feb 15 to Feb 28, \$30 from Feb 29 to Mar 8
Cash or Check made out to SASEF should be mailed to: Pre-college Research Excellence Programs, 1534 White Ave.
Knoxville, TN 37996. Include student's name printed in the memo line.

Project Information

Audrey's Project
Junior (J) Division in Animal Sciences (AS) Category

Student Information

Audrey Sizemore
Grade: 8 | Gender: Female | Date of Birth: 2009-06-03 | Ethnicity: Caucasian
asizemo6@utk.edu | (999) 999-9999

I, Audrey Sizemore, have read the rules of the Southern Appalachian Science and Engineering Fair and have followed them since the beginning of my project, and I will continue to follow them until my participation in the competition is completed. All help that I received from others is clearly described in my report or on my exhibit. I have reviewed the safety and environmental risks of my project with my science teacher. I will leave my entire exhibit on display until the conclusion of the Awards Ceremony, and I will remove immediately after the ceremony.

Student Signature _____ Date _____

Students participating at this event can request Media Images Opt-Out Release if they do not give consent to have their name/school name, photo, audio, or video appear in possible UTK PREP publications or publicity, including printings, social media, or the website. See our policy for details, students can submit the Opt-Out form in their project account.

Parent/Guardian Information

Cody
Alsdjfasdfasjdf
Knoxville, TN 79705
(888) 888-8888

I, Cody, have read the rules of the Southern Appalachian Science and Engineering Fair and confirm that my child, Audrey Sizemore, has abided and will continue to abide by these rules. I understand that the exhibit area will be open to the public and that neither the SASEF staff nor the fair sponsors can be responsible for the loss or theft of any part of the exhibit.

Parent/Guardian Signature _____ Date _____

Teacher/School Information

Jason Moody | jmoody9@utk.edu

- Have the student, parent/guardian, and teacher sign the form. Return to this screen and select "Choose File" -> choose the completed entry form wherever you saved it with signatures -> then "Upload this file"

Southern Appalachian Science and Engineering Fair

[Home](#) [How to Register & Participate](#) [Find Your Registration](#) [Judges/Volunteers](#) [Contact Us](#)

[Project Account](#) | [Sign Out](#)

Generate [entry form](#) (PDF) for **Audrey Sizemore**. If you don't have a scanner, you can use your cell phone to take a picture of the signed form and upload the picture instead.

First

Entry Form for Audrey Sizemore

Choose File

No file chosen

Second

Upload this file

[go back](#)

After you press upload, wait until you receive confirmation. It can take few seconds to upload your file depending on file size and internet speed.

Now the student's entry form is completed.

5. Add student abstract
(THEY NEED THIS COMPLETED BEFORE THEY CAN UPLOAD FINAL ISEF FORMS):

Southern Appalachian Science and Engineering Fair

Home How to Register & Participate Find Your Registration Judges/Volunteers Contact Us

Project Account | [Sign Out](#)

Entry Forms:
To obtain, upload or re-upload students entry form, click on the "upload entry form" link on the bottom of the page under students name.

Pre Approval Paperwork (!)
Deadline: January 15th 2020

Project Registration (!)
Deadline: February 28th 2020

Final ISEF Forms
Deadline: February 28th 2020

Student Entry Forms (!)
Deadline: February 28th 2020

Project Information | [edit](#)

Project ID: assigned after registration | Table no AC power

Project Title: Audrey's Project

Division & Category: (J) Junior Division in (AS) Animal Sciences Category

From: Moody Home School - Jason Moody

Abstract | [edit](#)

Abstract is required for participation (maximum of 250 words)

Student Information | [edit](#)

Audrey Sizemore (F, 8) not paid
asizemo6@utk.edu
[upload entry form](#)
[media images opt-out release](#) (optional)

[Add another student to this project](#)

Select "edit" and students can type in, or copy and paste in, their abstracts.

6. Add Project Registration:

Southern Appalachian Science and Engineering Fair

Home How to Register & Participate Find Your Registration Judges/Volunteers Contact Us

Project Account | [Sign Out](#)

Entry Forms:
To obtain, upload or re-upload students entry form, click on the "upload entry form" link on the bottom of the page under students name.

Pre Approval Paperwork (!)
Deadline: January 15th 2020

Project Registration (!)
Deadline: February 28th 2020

Final ISEF Forms
Deadline: February 28th 2020

Student Entry Forms (!)
Deadline: February 28th 2020

Project Information | [edit](#)

Project ID: assigned after registration | Table no AC power

Project Title: Audrey's Project

Division & Category: (J) Junior Division in (AS) Animal Sciences Category

From: Moody Home School - Jason Moody

Abstract | [edit](#)

Abstract is required for participation (maximum of 250 words)

Student Information | [edit](#)

Audrey Sizemore (F, 8) not paid
asizemo6@utk.edu
[upload entry form](#)
[media images opt-out release](#) (optional)

[Add another student to this project](#)

Select the circled area and it will take you to the following page

7. Choose “Yes, I am participating”

Southern Appalachian Science and Engineering Fair

Home How to Register & Participate Find Your Registration Judges/Volunteers Contact Us

Project Account | [Sign Out](#)

! Complete this step only if you will be competing at our fair. If you are not yet sure of your participation, do not submit this part of the registration. Last day to register your project for participation is Friday, February 28th, 2020.

[Yes, I am participating](#) [go back](#)

8. Select options that apply and then choose “submit”

Southern Appalachian Science and Engineering Fair

Home How to Register & Participate Find Your Registration Judges/Volunteers Contact Us

Project Account | [Sign Out](#)

Select all options that apply to your project:

☐ Early inventor award given to a grade 6-8 student

[Submit](#) [go back](#)

9. Upload FINAL ISEF Forms (notice the green highlighted areas – this indicates that it is completed):

Southern Appalachian Science and Engineering Fair

Home How to Register & Participate Find Your Registration Judges/Volunteers Contact Us

Project Account | [Sign Out](#)

Next Step:
You are almost done! After you complete your project, you will need to submit final ISEF forms to us. This needs to be done by all participating projects, regardless if they require SCR/IRB approval. One or more students are missing entry forms. One or more students do not have their registration fees submitted. See step 5 on [How to Register & Participate](#) page for fee submission details.

✓ Pre Approval Completed ✓ Project Registered **Final ISEF Forms (!)** **Student Entry Forms (!)**
Deadline: February 28th 2020 Deadline: February 28th 2020

Project Information | [edit](#)
Project ID: J-AS-1084 | *Table no AC power*
Project Title: Audrey's Project
Division & Category: (1) Junior Division in (AS) Animal Sciences Category
From: Moody Home School - Jason Moody

Abstract | [edit](#)
This is a test abstract. Please have your students upload their project abstracts here!

Student Information | [edit](#)
Audrey Sizemore (F, 8) **not paid**
asizemo6@utk.edu
[upload entry form](#)
[media images opt-out release](#) (optional)

[Add another student to this project](#)

10. ALL STUDENTS need to upload forms: 1, 1A, Research Plan, and 1B

To download the ISEF forms needed, visit: <https://www.societyforscience.org/isef/forms/> You can choose to upload them all as one under "all files" or upload them separately by form. The boxes will turn green once the forms are successfully uploaded. Once all forms are uploaded select "Submit ISEF Forms" button on the bottom left.

Southern Appalachian Science and Engineering Fair

Home How to Register & Participate Find Your Registration Judges/Volunteers Contact Us

[Project Account](#) | [Sign Out](#)

If you have all your Final ISEF Forms in one file, you can upload that file with "All Files" upload slot. If your forms are in separate files, you can upload them in their appropriate file slots.

Once your forms are all uploaded, click the "Submit ISEF Forms" button; our staff will review your project and inform you and your teacher of the outcome along with any additional steps that may be needed. Please note that you will need to upload all the required forms for your project at once, as determined by the [ISEF Rules Wizard](#). You can only upload PDF and JPEG file formats where total upload size does not exceed 8MB.

When you are done uploading your Final ISEF Forms, click the **"Submit ISEF Forms"** on the bottom of this page.

All Files

Upload all paperwork in one file above, and/or select to upload each file independently from list below.

Form 1 Checklist for Adult Sponsor	Form 1A Student Checklist	Research Plan	Form 1B for Audrey Sizemore	Form 1C Regulated Research Institutional
Form 2 Qualified Scientist Form	Form 3 Risk Assessment Form	Form 4 Human Participants and Informed Consent	Form 5 Vertebrate Animal Form (5A and 5B)	Form 6A Potentially Hazardous Biological Agents
Form 6B Human and Vertebrate Animal Tissue	Form 7 Continuation Projects	Extra file slot		

[Submit ISEF Forms](#) [go back](#)

11. You will receive this notification (SASEF staff will go in and approve ISEF Forms):

Southern Appalachian Science and Engineering Fair

Home How to Register & Participate Find Your Registration Judges/Volunteers Contact Us

[Project Account](#) | [Sign Out](#)

✓ **Final ISEF Forms submitted.**

Our staff will review your project and inform you and your teacher of the outcome along with any additional steps that may be needed for ISEF form completion. You can check on the status of your submission on our project search page by clicking the "Find Your Registration" in the menu above, or you can log into your project account to check on the status.

[Return to Project Account](#)

After these steps are complete, you may see a page that looks like the one below. Please note, once we have received your student's payment the "not paid" will change to "paid" in green. Also, your ISEF Forms and Entry Forms will show up the orange color until SASEF staff has gone in and approved it, then it will turn green.

Southern Appalachian Science and Engineering Fair

[Home](#) [How to Register & Participate](#) [Find Your Registration](#) [Judges/Volunteers](#) [Contact Us](#)

[Project Account](#) | [Sign Out](#)

▶ **Next Step:**

One or more students do not have their registration fees submitted. See step 5 on [How to Register & Participate](#) page for fee submission details.

✓ Pre Approval Completed

✓ Project Registered

✓ Final ISEF Forms Submitted

Student Entry Forms
under review

Project Information | [edit](#)

Project ID: J-AS-1084 | *Table no AC power*

Project Title: Audrey's Project

Division & Category: (J) Junior Division in (AS) Animal Sciences Category

From: Moody Home School - Jason Moody

Abstract | [edit](#)

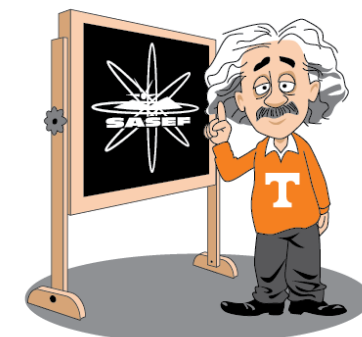
This is a test abstract. Please have your students upload their project abstracts here!

Student Information | [edit](#)

Audrey Sizemore (F, 8) **not paid**
asizemo6@utk.edu
entry form under review
[media images opt-out release](#) (optional)

[Add another student to this project](#)

Thank you for participating in the Southern Appalachian Science and Engineering Fair! We are excited to have so many wonderful projects. Please let us know if you have any questions about this process.



**Southern Appalachian
Science and Engineering Fair**
University of Tennessee-Knoxville

865-974-9493

prep@utk.edu